

## **Network and Innovation Manager**

### **Purpose of role**

To sustain and develop relationships with members, investors, young people and regional chairs in order to innovate and inspire the Foyer network.

To create, develop and deliver Advantaged Thinking programmes, products, resources and training that provide genuine value and lasting impact for our network of Foyers and their young people.

### **Key responsibilities**

#### **Network:**

1. To be a key member of the Network team linking the work happening on the ground with the overall aims and objectives of The Foyer Federation.
2. To sustain a network of Foyer members through developing positive relationships at a local level.
3. Identify opportunities for network growth at a local, regional and national level through developing positive partnerships with services and organisations.
4. To foster a culture of high aspiration within and beyond the Foyer network, and support the development of staff working with young people.
5. To contribute to building and maintaining key relationships with members, investors, funders and other stakeholders.
6. To influence the organisation's strategic direction - using the learning from day-to-day interactions with our network.
7. To contribute and enhance a valuable membership offer including regional specific activities such as delivering regional workshops.
8. To contribute to the ongoing development of a professional membership service, maximising the use of events, new technology and innovations, to attract and retain organisations that are eager and willing to use the Federation's products and services.
9. To work alongside the Network team to ensure members (and other interested parties) are kept informed of the Federation's vision, activities, new products and achievements, ensuring the style is consistent with the values of the organisation.

### **Training & Programmes:**

10. To promote, deliver and continue to develop the Federation's training suite within the existing Foyer network and beyond.
11. To respond to any requests for training and coordinate the delivery.
12. To design and deliver leadership development programmes for staff in our network including Fellowship for Leaders.
13. To design and deliver youth involvement programmes for young people in our network including Power Up
14. To work with organisations, services and partners to initiate a healthy sales pipeline that works towards our organisational income target

### **Innovation and Development**

15. To lead on the co-production of tools, resources and programmes that enable Foyers to deliver a strong 'live, learn and work' offer for young people.
16. To support the implementation in Foyers of new Advantaged Thinking tools, resources and programmes.
17. To continue to learn and innovate from our work and feedback to develop new programmes, products and training resources to our network and beyond.
18. To contribute towards the delivery of the FOR Youth quality development programme - using feedback and learning to inform its future development
19. To research, explore and develop - drawing on the experience and knowledge of our members - new ideas and methods for engaging young people in Foyers.
20. To work alongside the Director of Network to ensure the voice of the network is represented within the organisation by developing efficient and innovative methods of consultation.

### **General:**

21. To apply the Foyer Federation's policies and procedures and ensure compliance with relevant obligations, including Safeguarding, Health and Safety, Data Protection and Equal Opportunities.
22. To ensure your own continuing professional development by undergoing training and other activities.
23. To undertake any other duties as may be reasonably required.

This job description may be amended from time to time, as the needs of the organisation require.

### PERSON SPECIFICATION

<b>Network and Innovation Manager</b>	
<b>Experience and Skills:</b>	
1.	Experience in building, nurturing and managing complex relationships both within a network and beyond
2.	Demonstrable expertise in all of the following areas: 1) project management; 2) product/programme design; 3) training, facilitation and consultancy; 4) Relationship management
3.	Experience of shaping and managing flexible programmes involving young people and practitioners that meet the different needs of external partners and funders.
4.	Evidence of using an Advantaged Thinking, or another asset based approach, to innovate in a professional, voluntary or personal capacity.
5.	Experience of communicating with and influencing practitioners, managers, commissioners, statutory agencies and other stakeholders involved in developing and delivering young people's services
6.	Demonstrable insight into the future potential and needs of different groups of young people who are unable to live at home, the services that work with them, and the opportunities to create Advantaged Thinking solutions.
7.	Confident user of Microsoft Office package, google drive, database software and social media.
<b>Attitudes and Behaviours:</b>	
8.	Exceptional planning and organisational skills, able to work under pressure and prioritise competing tasks to meet deadlines, with a flexible approach to meeting the changing demands of project activity.
9.	A pro-active team member, who enjoys working collaboratively, drawing on, facilitating and supporting the talents of others across different functions.
10.	Clear communicator and negotiator, both orally (including telephone) and written, able to influence different audiences through meetings, training sessions and presentations, reports and correspondence without the need for supervision.

11.	Applies Advantaged Thinking in practice, communicating it with others and spotting and developing potential Advantaged Thinkers.
12.	An individual who lives the values of the organisation personally and has a strong commitment to the Foyer Federation's mission and purpose with an active interest in developing innovative solutions and more effective investment in young people.
13.	Collaborative and flexible approach, able to listen, engage and demonstrate tact and diplomacy
<b>Competencies:</b>	
14.	Building and maintaining relationships
15.	Project Management and Support
16.	Creative thinker
17.	Communicating and influencing
18.	Acts on Innovation